

Heckfield with Mattingley and Rotherwick

**ANNUAL REPORT
AND
FINANCIAL STATEMENTS
OF THE
PAROCHIAL CHURCH COUNCIL**

For the year ended 31st December 2016

**WELCOME TO THE
ANNUAL PAROCHIAL CHURCH MEETINGS**

**23 April, 2017
Mattingley Church**

**BANK
NatWest plc
Fleet Road, Fleet**

**INDEPENDENT EXAMINER
Peter Sydney Smith**

Registered Charity Number 1132735

BACKGROUND

The Parochial Church Council (PCC) of Heckfield with Mattingley and Rotherwick (HMR) has responsibility for:

- promoting the whole mission of the Church within the ecclesiastical parish
- maintaining three churches (Heckfield, Mattingley & Rotherwick)
- maintaining four burial grounds and
- maintaining Mattingley Church Hall

The Parish of HMR is joined with the Parish of Hook to form The Benefice of Hook and Heckfield with Mattingley and Rotherwick (known as The Whitewater Benefice), within which there are:

- four churches (Heckfield, Mattingley, Rotherwick and Hook)
- two PCCs: HMR and Hook

The Benefice has been under the care of The Rev'd Dr Marion de Quidt, Priest in Charge, since April 26, 2015. The Correspondence address of the Benefice is:

The Whitewater Benefice Office, St John's Church, London Road, Hook RG27 9EG.

MEMBERSHIP

The PCC is a corporate body established by the Church of England, and operates under the Parochial Church Council Measure. Since August 2009 it has been a charity registered with the Charities Commission: Registered Charity Number 1132735.

PCC members are appointed as per Church Representation Rules and all Church attendees are encouraged to put their names on the Church Electoral Roll and to consider standing for election to the PCC.

This Annual Report was approved by the PCC on March 20, 2017 and is signed on its behalf by Rev'd Marion de Quidt. During 2016 the following served as members of the PCC, which met six times with an average attendance of 84%:

Priest in Charge	Rev'd Dr Marion de Quidt
Churchwardens	Rob Gray (to APCM 2016) David Salisbury (to APCM 2016) John Platt (to APCM 2016) Rosie Mandry Vivienne Alexander Carolyn Hazell (from APCM 2016) Richard Blackmore Sarah Moore (from APCM 2016)
Representatives on the Deanery Synod	Sandra Pickworth Tony Heath
Secretary	Carolyn Hazell (to July 2016) Sarah Charsley (from July 2016)
Treasurer	John Platt (Appointed)
Electoral Roll Officer	Richard Joyce (to APCM 2016) Ron O'Keefe (from APCM 2016, not a PCC member)
Elected Members	Avis Hall (from APCM 2015) Charles Giles
Member also VERGER	Gwen Wheeler June Perry Patricia Hunter Richard Joyce Tony Hall Andrew Soundy (Churchwarden Emeritus)
Co-opted Members	none

Other members of the Benefice ministry team who are not members of the PCC are: the Rev'd Mark Lewis (Assistant Curate), the Rev'd Peter Hewlett-Smith (PTO); Jonathan Bushman (LLM); Jennifer Martin (LLM). Gordon Crowder (LLM: passed away Sept 2016).

COMMITTEE

The Standing Committee met twice during the year.

This committee is required by law and has the power to transact the business of the PCC between meetings subject to directions from, and discussions with, the full PCC.

Minutes of Standing Committee Meetings were received, and ratified, by the full PCC.

ELECTORAL ROLL AND CHURCH ATTENDANCE

On 31st December 2016 there were 148 names on the Electoral roll. 78 of the 148 (ie.52%) live in the parish.

CLERGY

We are very fortunate in having a highly dedicated Benefice Ministry Team led by Rev'd Dr Marion de Quidt and we would like to record our grateful thanks to her along with Rev'd Peter Hewlett-Smith, Jonathan Bushman, Gordon Crowder and Jennifer Martin, all of whom gave unstintingly of their time and commitment. Peter has kindly returned from retirement to re-join the team as an active member. In September, we were very sad when Gordon Crowder passed away. The faithfulness of his lay ministry of 66 years in one location was outstanding, and his positive attitude continues to be missed. We are grateful for the Rev'd Mark Lewis who joined as our self-supporting Assistant Curate in July. Mark works full-time as Senior Director of Marketing in the information technology industry. The Ministry team meets once each month to pray together, and explore different areas of theological reflection and ministerial practice.

CHURCHWARDENS

The Churchwardens have again been most diligent in carrying out their responsibilities regarding services and the fabric of the churches and our thanks go to them and their supporting Deputies and Sidesmen for all their work.

Special thanks go to Rob Gray, David Salisbury and John Platt who all stepped down as Church Wardens at the APCM in 2016, although John continues as the Treasurer to the PCC for which we are most grateful.

HEALTH & SAFETY

The Health and Safety system was originally set up by Rob Gray and passed to Carolyn Hazell in 2016. The PCC of HMR is most grateful to Rob for all the work he did to ensure the Parish was compliant with Health and Safety requirements.

Following insurance audits by Ecclesiastical Insurance in 2016 the original documents and system are being updated in line with the latest requirements of the insurer, and Health and Safety matters will continue to be implemented by Carolyn and the Churchwardens.

Safeguarding procedures within the Benefice are managed by the Rev'd Marion de Quidt with the support of the Safeguarding Officers, Martin Rudd (all year) and Dee French (to Sept 2016).

FABRIC REPORTS

St Michaels Church, Heckfield

A fuller report will be given verbally at the APCM, however in summary Heckfield Church is still under the umbrella of the quinquennial inspection. Work has been carried out on the lighting, with a new light in the vestry and in the main porch area. The heating switch board has had its own problems and David

Mulcastor has attended to them a couple of times, but in reality we need to replace the whole boxed unit. This is being looked into.

The sound system has been causing us trouble and James Rankin from Hartley Wintney (who has worked with the sound system in Hartley Wintney church) spent several mornings along with selected members of the parish, checking and finally installing new microphones at the lectern and the pulpit.

Simon Wells attended and looked at the Tower roof as the members of the Bell ringing team advised that there had been a little water damage and bird droppings on one of the bells and stays. Simon will be attending to the repairs.

We at Heckfield were thrilled with the new carpet which was laid soon after the last APCM. Huge thanks to the member of the parish who donated it. Everyone who comes through the door does benefit from it.

Lastly, Rosie Mandry would like to thank all those people who have helped her in her first year without Rob Gray as church warden at St Michael's.

Mattingley Church

A full report will be given verbally at the APCM, but in short there were no material changes at Mattingley Church during 2016 and all the recommended works set out in the Quinquennial Report of 2015 were completed.

Grateful thanks must be given to David Salisbury who stood down as Churchwarden at the Parish Meeting in April 2016. Mattingley Church was most fortunate to have David as one of its Churchwardens and his contribution to the smooth running of the church with Vivienne Alexander is most gratefully appreciated.

Special thanks also must be given to Terry Wheeler for making a wooden cross for daily use following advice from Ecclesiastical Insurance. The Wardens and PCC are most grateful to him and it is now used routinely, being replaced with a brass cross for services.

Rotherwick Church

A fuller report will be given verbally at the APCM, however in summary there was the need for several repairs which arose without warning: falling brickwork from the tower; a damaged buttress on the perimeter wall; the clock; bells.

The recommended works set out in the Quinquennial Report of 2015 were not able to be completed due to Simon Wells' illness and the weather conditions. He intends to complete the work in the coming months.

Many thanks to John Platt who stood down as Churchwarden at the Parish Meeting in April 2016. His contribution over the past ten years has been immense and his ongoing generous support and advice is invaluable. June Perry continues to give of her time to support the churchwardens at every Evensong without exception: Richard Blackmore and Sarah Moore are very grateful.

CHURCH FINANCES

Income and Expenditure 2016

The Accounts show Net Income of £14,289 before investment gains of £4,865. This compares with Net Expenditure of £3,974 in 2015 before investment gains of £588. This is an excellent result with every main source of income showing an increase, and it reflects the efforts of the PCC to counter the increasing deficits experienced in the previous 2 years.

Donor income (Planned giving and Collections) increased by 13%, and Church activities income (Church Hall lettings, Fees and the Parish Magazine) increased by 22%. The Parish Magazine increased its income to £29,203 and made a huge profit of £6,099. The Events during the year (mainly the Fete, the Harvest Supper and the Bridge Day) made a magnificent profit of £8,062.

On the Expenditure side, Repairs to the churches were again fairly modest, £5,626 (£4,792 in 2015), though there is still a lot to pay out following the quinquennial inspections which will require us to spend a total £25,000 on urgent repairs. The Parish Share payment to the Diocese increased by the maximum 10% to £55,660, which is around £600 for each person in our HMR worshipping community. In 2017 this will increase by a lower 7% to £59,583, having now reached the target contribution per person under the new scheme's progressive implementation, and this includes the effect of a small 3% increase in our worshipping community numbers to 94. During the year donations from church collections made to charities totalled £6,536 (2015 - £10,004), which included £3,893, including GiftAid recovery, from the Christmas service collections.

Reserves Policy

It is the policy of the PCC to maintain reserves in the Unrestricted Fund equivalent to approximately one year's net regular expenditure (ie excluding capital projects, and excluding outgoings on the Parish Magazine and the Mattingley Church Hall which are normally more than covered by their own income). The Restricted Funds are maintained for specific purposes, the details of which are given in the notes to the accounts. The increase in reserves in 2016 was £19,154, and the balance of reserves carried forward at the end of the year was Unrestricted Funds £89,805 (equivalent to 11 months expenditure) and Restricted Funds £109,588.

Investment Policy

Unrestricted and Restricted Funds totalled £199,393 at 31st December. Of this sum, £153,942 was held in the bank and on short term deposit with the CBF Church of England Deposit Fund and the Winchester Diocesan Loan Fund. A further £48,690 was invested in units of the CBF Investment Fund, which is an equity-based fund designed for long-term capital.

The Heckfield Church of England School Charity (HSC)

During the year Grants were received from The Heckfield Church of England School Charity of £8,000 (2015- £8,993). The objects of the HSC are to further the religious and other charitable work of the Church of England in the parish of Heckfield with Mattingley and Rotherwick, and the HSC is an excepted charity for the purposes of the Charities Act 2011. The managing trustees are the incumbent (Priest-in-Charge) and the churchwardens for the time being. The custodian trustee is the Winchester Diocesan Board of Finance. It is a connected charity for the purposes of the Charities Act 2011.

Risk Management

Principal risks and uncertainties facing the PCC are those to do with not achieving a strong, sustainable Parish financially, socially and spiritually. To this end a Parish Mission Action Plan is continuously developed and implemented setting out various initiatives designed to develop and grow our parish in the future.

THE ORGANISTS

Another successful year. The team, with the help of the organists at Hook (Paul Wren and Stephen Davies), covered all the services they were required to.

Richard Joyce and Christopher Chidley (the team) attended a Royal School of Church Music 3 day organ course in April which included tuition and practice times on the two Cathedral Organs and the organ in the Dockyard Chapel and found it a most useful and enjoyable experience.

Richard would like to add a word of caution about the future: the three organs are in fine condition and likely to serve many more years. However, within the benefice we are now reduced to fewer organists; we shall be stretched this coming year and have urgent need for new volunteer blood. The step from piano to organ is not always as difficult as it may appear, anyone with keyboard skills would be most welcome to come and have a go, we can promise a lot of encouragement and help.

THE WHITEWATER BENEFICE MAGAZINE

We are pleased to reiterate last year's report and say that the magazine continues to be in a good state of health with positive feedback, appreciation from far and wide, retention of its objectives and purposes, is running smoothly and remains, as it has always been, in a stand-alone financial position.

The editor, June Perry, is never at a loss for ideas, content or advertisers for the 52 pages; in fact for several months this has had to be increased up to 60 pages, which even then barely seems enough space to include a balance of articles each month that might be of interest to the wide variety of readers who, let's face it, are in the main non-churchgoers. We never know where copies will finish up. Whilst the number of copies printed has now increased, this still does not meet the demand. There is also a great need for more distributors, particularly so from St John's, Hook, which is and has been carried out by Martin Rudd, Ron O'Keeffe and others from HMR.

The editor's enthusiasm and creativity never wanes and neither does the challenge faced each month to bring something different and distinctive to each edition. There is always effective communication, comment and support whenever needed from the Management Board, Tony Hall in particular, with a good all round team effort by each of the members for which huge thanks should also be given to:

Doreen Spiers, proof reader; the number of regular contributors about whom there is positive feedback; Anne Hallows, Accounts Administrator in liaison with John Platt, treasurer; Gina Todd, in charge of distribution with Norman Davies and Ron O'Keeffe. Ron has not only procured new advertisers, but extended this excellent outreach and communication into more of the shops, waiting rooms and pubs, not to mention the way he continually replenishes their stock; and then there is, of course, Riverprint's reliability as Printers; and lastly, but by no means least, Rev'd Dr Marion whose input and encouragement knows no bounds and it is this that makes all the difference to producing the magazine each month in the most straightforward way.

The whole team are very thankful for God's guidance and impetus in the production, distribution and management of the magazine each month.

WHITEWATER CHURCH of ENGLAND SCHOOL

The school is having another successful year with the children making good progress with their academic studies as well as exciting theatre, museum and farm visits together with a wide variety of sporting, dance and gymnastic classes (some taken as extra- curricular).

The governors are very concerned about the proposed government cuts in funding, which, if they are implemented as listed, would mean the school losing the salary equivalent to one full time teacher. Avis Hall, the Rev'd Peter Hewlett-Smith and the Rev'd Marion de Quidt are on the Governing Body.

OPEN THE BOOK

2016 was an exciting year for Open the Book in Heckfield, Mattingley and Rotherwick for a number of reasons. Firstly, Sandra Pickworth, the team coordinator, was asked by the Rev'd John Spiers to help set up an OTB Group in Eversley. This is now up and running with an enthusiastic group going from strength to strength. Secondly, under Rev'd Dr Marion's guidance at Easter we piloted the first 'Walk through Easter' an interactive story-telling for Years 2, 5 and 6 pupils from Whitewater Primary School. The team had set up eight Stations of the Cross in Rotherwick church and grounds. It was a privilege to listen to the input from the children and be part of this initiative. Thirdly, we were very pleased to welcome Anthea Cordery to our Team.

As a team we continue to go into Whitewater School every Wednesday afternoon to present the Bible in an accessible and enjoyable way which enables the children to engage imaginatively with the text. This encourages links between the school and church in a local context.

WOMEN'S WORLD DAY OF PRAYER

The WWDofP 2016 Service was prepared by the women of Cuba with the theme 'Receive Children, Receive Me'. On Friday, 4th March 2016, St John's, Hook hosted the event and were joined by parishioners from the Sacred Heart Church, Hook, and Heckfield, Mattingley and Rotherwick churches.

A short PowerPoint reflection on the theme was given by Licensed Lay Minister, Jennifer Martin.

Five ladies from HMR were among those taking part. It was encouraging to see that the congregation had increased from last year to 41. Following the service, refreshments were served which gave everyone an opportunity to mingle and chat.

DIOCESAN SYNOD

We have met in March, June and October. Our October Diocesan Conference in Swanwick, was energetic and inspiring, with Bishop Graham Cray as guest speaker, and the Archbishop of Rwanda as guest. We worked to discern the direction of Archdeaconry Mission Action Planning in 2017. We have a priority to grow leaders in ministry, lay and ordained. We support the Archbishop's initiative, 'Thy Kingdom Come', and Eco Church proposals.

We have learned that our Diocese has no financial reserves, and Winchester is the second out of forty Dioceses most reliant on parishes to fund all Mission. Currently, the Rev'd Marion de Quidt is the only member of the Benefice on Diocesan Synod.

DEANERY SYNOD

The Parish is part of the Odiham Deanery and is represented at Deanery Synods by Rev Marion de Quidt (clergy), Sandra Pickworth (lay) and Tony Heath (lay). Rev Canon Mark Tanner (Hartley Wintney) is the Area Dean, and Rev Marion deQuidt is the Assistant Area Dean. There were four synods held in 2016. At the January meeting, Rt Rev Tim Dakin, Bishop of Winchester, reflected on his three years in office as Bishop and the establishment of the Diocesan aim to be "Living the Mission of Jesus".

The Ven Richard Brand (Archdeacon of Winchester) attended the May meeting and ideas were shared about what made an outstanding deanery. The purpose of the deanery was to provide a form of governance and a channel of communication between parishes and Diocese.

Finances were the main subject of the September meeting with a detailed look at Parish Share, the amount the parishes pay to the Diocese for it to discharge its mission. (The parish share includes the pay, provisions and training of clergy and lay ministers.) Further information of HMR parish share will be found in the Treasurer's Report.

The November meeting discussed in some detail the on-going Deanery Mission Action Plan and its focus on developing growth amongst the under-35s, more lay involvement in services and to make churches welcoming and of service to our communities at large.

PARISH MISSION ACTION PLAN

The Parish Mission Action Plan identifies the following objectives: (1) Grow all age worship; (2) Set up joint initiatives with schools and other youth organisations; (3) Re-introduce pastoral care and pastoral visiting; (4) Add further fund-raising and social activities; (5) increase regular giving and donations to the parish; (6) Strengthen the ministry team; (7) Maximise the use of available resources to support parish activities.

Regular informal services are now included in the worship programme and Rotherwick is being established as centre for "all age" activities. At the same time the links with Whitewater School have been further developed with the continuation of "Open the Book" and the telling of the Easter Story through "A Walk through Easter" which was widely acclaimed. Rev Marion runs weekly assemblies and teaches religious education to some classes. She is also Chaplain for the Bramshill (Rotherwick) Scout District strengthening the church's ties with another youth organisation.

Pastoral care continues but a recognised team of carers is being set up and organised.

A one-day Marriage Preparation Course has now been introduced.

Under the initiatives of Tony Hall, Stewardship Officer, planned giving to the parish increased 11% over the year. Collections for parish funds are also promoted at Occasional Services (baptisms, marriages, funerals) and have proved beneficial.

The Rev'd Mark Lewis has been appointed curate in the parish from July last. Recruitment for an Assistant Priest is on-going. Rosie Mandry and Richard Blackmore are being developed as lay preachers and participate in services.

The pMAP Team consists of Tony Heath, Rev Marion de Quidt, Wendy Heath and Sandra Pickworth.

STEWARDSHIP REPORT

Parish Giving Scheme ("PGS")

One or two more donors have joined the scheme which last year produced an annual income of £12,442 with an additional £3,110 in Gift Aid - £15,552 in total.

Standing orders

Are still used and available. PGS is preferred.

Envelope giving

Continues as before.

Telephone giving

Does not yet play a major part in our receipts.

Priest In Charge – Marion de Quidt

Marion has contributed greatly by her gentle appeals to the congregation and organisers of weddings, funerals etc., to consider a donation to the parish alongside any other chosen charity.

HMR legacy policy

A leaflet has been produced for each church to show to those considering leaving a bequest to the parish in their Will. A codicil form is also available.

Friends

Several meetings have been held to move this project forward and we are now making progress.

Thanksgiving

A service of thanksgiving has been held to thank all those who donate funds, time and considerable effort to ensure that our Parish is both solvent and spreading our outreach.

PASTORAL VISITING

Arrangements for pastoral visiting in the parish have continued under the compassionate and diligent eye of the Rev'd Peter Hewlett-Smith, with urgent needs being attended to by different members of the ministry team as requested.

As a Benefice we are grateful for the informal care and support offered between parishioners. Local parish lunches and fund-raising events provide opportunities to deepen friendships and keep a supervisory eye over our more frail community members.

FUND RAISING EVENTS DURING 2016

- **July – Heckfield Village Fete** organized by Rob Gray and a magnificent team, bringing together a wide range of village activities and people
- **September - Bridge Lunch** held at Grange Farm, Hartley Wintney hosted by Carolyn Hazell
- **October - Harvest Supper** held at Rotherwick Village Hall, with a larger number of Hook parishioners joining this year
- **December - Carols in the Barn - Thackham's Farm, Mattingley** by generous permission of Keith and Christine White

The PCC is most grateful to everyone who helped with, and supported, these events.

PARISH EVENTS

The following events and courses were again undertaken and run during the year within HMR and/or The Whitewater Benefice:

- **The Marriage Preparation Day** run by the Rev'd Marion and Simon de Quidt in January offered to all couples being married in Whitewater; very much appreciated by couples; delicious lunch provided by Highfield Park
- **Women's World Day of Prayer 2016** see above
- **Emmaus Courses:** the Rev'd Marion de Quidt organized 8-12 week 'exploring Christian faith' courses in Hook for enquirers across the Benefice; with a different programme and team for adults and teenagers; the Baptism and Confirmation service (Jan 2017) would be for these 5 teenagers and 9 adults plus one infant.
- **A Lent Course** was organized by the Rev'd Dr Marion de Quidt and held weekly on Sunday afternoons at Mattingley Church during Lent 2016
- **The Good Friday Meditation Service** was arranged by Tony and Wendy Heath and held in Mattingley Church which was well attended
- **An Easter Day Dawn Service with Breakfast** was held in Hook by the Rev'd Marion de Quidt
- **Hart Food Bank:** part of the Trussell Trust to which the Life Church in Hook acts as distributor of food contributions, including those from HMR.
- **A Special Service of Thanksgiving and Remembrance for all Souls** was again organised in Mattingley Church by the Rev'd Peter Hewlett-Smith; much appreciated by all who had lost a loved one, and who find the annual thanksgiving a comfort
- **Remembrance Sunday:** the Remembrance Service was held at Heckfield followed by an Act of Remembrance at the Mattingley War Memorial, led by the Rev'd Peter Hewlett Smith

REPORT from the PRIEST in CHARGE, the Rev'd Dr Marion de Quidt to the Parishes of Hook and Heckfield with Mattingley and Rotherwick

We have done well this year, as we have adapted to change. Some of our long-established team members retired as church wardens: Rob Gray, David Salisbury and John Platt, and our ongoing church wardens, Vivienne Alexander, Carolyn Hazell, Rosie Mandry, Richard Blackmore, Sarah Moore and Andrew Soundy (Church Warden Emeritus) have tackled the detail of fabric and community affairs with energy and commitment. Sarah Charsley was married in Rotherwick in the summer, and became our PCC secretary: thank you Mrs Charsley for joining the team.

We have enjoyed encouraging growth during the year, with an increase in our financial resources resulting from diligent and sensitive stewardship, hard work at fundraising events, a steady rise in numbers of young couples requesting weddings, and a consistent attendance at services across the parishes all year. Our churches continue to attract attention from the wider community for their beauty. Our worshipping community is commended to me by visitors and local people for our welcome and the 'lightness' of our services. The large number of individuals exploring faith on Emmaus Courses, leading to baptism or confirmation in 2017, is a result of this inclusive welcome. Nine of these fourteen individuals had their first contact with church through Heckfield, Mattingley or Rotherwick. June Perry's creative flair and vision for communication has enabled the growth of the Whitewater magazine ministry. It has been heralded as 'the best parish magazine ever seen' by new members of Whitewater Benefice.

Our relationship with Whitewater Church of England school has developed: with one of the teaching team, Sarah Moore, joining as Rotherwick Church warden, the introduction of the 'Walk through Easter' in Rotherwick Church for Whitewater children, (only possible because of the skill and reputation of our Open the Book team), and continuing service from Avis Hall and Peter Hewlett-Smith and myself as School Governors. We are seeing potential in the 'Fresh expression' of ministry in Rosie's Tea Room, where local farmers and parishioners find spiritual support, as well as a refreshing cuppa. Our Mission Action Planning led by Tony and Wendy Heath and Sandra Pickworth has helped to direct our energy into the most fruitful and flourishing activity. The national 'Leading your Church into Growth' course, attended by Liz Wilson (Hook) and myself will provide additional help in 2017 as we run the 'local' course in the Benefice, and we adopt an increasingly faith-filled positive approach to God's mission.

Our disappointments have come in the loss of much loved and deeply committed members of our worshipping community, including Gordon Crowder, a lay minister of 66 years. We are so grateful to God for the gift of their friendship, love and service over decades. We also said goodbye to Kate Hoch, our Benefice administrator as she moved to Hook House, who has been an inspirational presence in the office.

The year has been marked by the focus and hard work on behalf of HMR of so many of our congregation. I would like to say a particular thank you to our excellent Treasurer, John Platt, our retiring church wardens, and continuing church wardens. The detailed care of our church fabric and community life is almost 24/7, although unseen by many people in our parishes, and is essential. In addition I say thank you to our devoted team, particularly to the Rev'd Peter Hewlett-Smith for returning from retirement, to Jennie Martin and Jonathan Bushman our lay ministers, Richard Joyce and Christopher Chidley our organists, Gwen Wheeler, our verger, Mattingley choir, the many individuals who offer behind the scenes caring, our flower ladies, cleaners, those who serve coffee and organise fund-raising events, those who help with the sound system, offer transport assistance, count and pay in our money, deliver our magazines, as well as those who enable our worship to run smoothly. As a Training Benefice, we have been fortunate to have Mary Kells for one month during her preparation for ordination, and the Rev'd Mark Lewis joined us in July as our curate for the next 3 years part-time. The energy, vision and ideas that these dedicated individuals bring to us makes a difference to us all.

As we continue to focus on our worship of the living Lord, our love for each other, and service to the community around us, may we be willing to take risks for Him, continue to be generous in our giving and our living, and share the joy he brings.

Approval of HMR PCC of the Annual Report 2016 & signed on its behalf by the Rev'd Marion de Quidt (Chairman) at its meeting on the 20th March 2017

MC de Quidt 20th March 2017

HECKFIELD with MATTINGLEY and ROTHERWICK PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1132735
Financial Statements for the year ended 31st December 2016

Independent Examiner's Report

To the Trustees of Heckfield with Mattingley and Rotherwick Parochial Church Council
I report on the accounts of the PCC for the year ended 31 December 2016 which are set out on pages 12 to 19.

Respective responsibilities of Trustees and Examiner

The Trustees are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to :

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements :

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Peter Sydney-Smith

3 March 2017

HECKFIELD with MATTINGLEY and ROTHERWICK PAROCHIAL CHURCH COUNCIL
Statement of Financial Activities
for the year ending 31st December 2016

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
				2016 £	2015 £
INCOME					
Donors	3(a)	60,138	4,153	64,291	57,095
Other voluntary income	3(b)	8,605	580	9,185	9,133
Church activities	3(c)	50,408	0	50,408	41,368
Events	3(d)	10,017	0	10,017	4,125
Investments	3(e)	833	1,192	2,025	2,391
TOTAL INCOME		130,001	5,925	135,926	114,112
EXPENDITURE					
Cost of events	4(a)	1,955	0	1,955	697
Charitable giving	4(b)	6,536	0	6,536	10,004
Church activities	4(c)	101,319	424	101,743	95,837
Church management and administration	4(d)	11,403	0	11,403	11,548
TOTAL EXPENDITURE		121,213	424	121,637	118,086
NET INCOME/(EXPENDITURE) before investment gains		8,788	5,501	14,289	(3,974)
GAINS ON INVESTMENTS		1,989	2,876	4,865	588
NET MOVEMENT IN FUNDS		10,777	8,377	19,154	(3,386)
FUNDS BROUGHT FORWARD AT 1st JANUARY		79,028	101,211	180,239	183,625
FUNDS CARRIED FORWARD AT 31st DECEMBER		89,805	109,588	199,393	180,239

The notes on pages 14 to 19 form part of these accounts

HECKFIELD with MATTINGLEY and ROTHERWICK PAROCHIAL CHURCH COUNCIL
Balance Sheet at 31st December 2016

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
				2016 £	2015 £
FIXED ASSETS					
Tangible Fixed assets	1	0	0	0	0
Investment assets	6(b)	19,909	28,781	48,690	43,825
		<u>19,909</u>	<u>28,781</u>	<u>48,690</u>	<u>43,825</u>
CURRENT ASSETS					
Debtors	8	5,048	0	5,048	2,226
Short term deposits	9	57,340	80,807	138,147	132,541
Cash at bank		15,795	0	15,795	10,716
		<u>78,183</u>	<u>80,807</u>	<u>158,990</u>	<u>145,483</u>
Creditors					
Amounts falling due within one year	10	(8,287)	0	(8,287)	(9,069)
NET CURRENT ASSETS		<u>69,896</u>	<u>80,807</u>	<u>150,703</u>	<u>136,414</u>
TOTAL NET ASSETS		<u>89,805</u>	<u>109,588</u>	<u>199,393</u>	<u>180,239</u>
PARISH FUNDS					
Unrestricted (General Fund)		89,805	-	89,805	79,028
Restricted	7	-	109,588	109,588	101,211
		<u>89,805</u>	<u>109,588</u>	<u>199,393</u>	<u>180,239</u>

The notes on pages 14 to 19 form part of these accounts

The Annual report and Financial Statements for the year ended 31 December 2016 was accepted by the HMR PCC at their APCM on 23rd April 2017 and signed on their behalf by Revd Marion de Quidt, Priest-in-Charge.

Revd Marion de Quidt
 Priest-in-Charge

HECKFIELD with MATTINGLEY and ROTHERWICK PAROCHIAL CHURCH COUNCIL
Notes to the Financial Statements
for the year ending 31st December 2016

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2011 together with applicable accounting standards and the SORP 2015 FRS102 (Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard 102 published on 16 July 2014) and on the Accruals basis. Within the FRS102 reporting requirement, advantage has been taken of the PCC's status as a smaller charity.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Restricted Funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not always invest separately for each fund. Where there is no separate investment, interest is apportioned on an average balance basis.

Unrestricted Funds are general funds which can be used for PCC ordinary purposes.

Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is recognised. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable. Interest is accrued with the exception of the PCC's bank accounts where the interest is accounted for when paid. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Realised gains and losses are recognised when investments are sold.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts (currently none) received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised on an accruals basis and is accounted for gross.

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2) (a) and (c) of the Charities Act 2011. Mattingley Church Hall is carried at nil value.

Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the churches' inventories, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently all such expenditure has been written off when incurred. Equipment used within the church premises, comprising individual items with no cost over £1000, is written off when acquired.

Investments are valued at market value at 31st December.

HECKFIELD with MATTINGLEY and ROTHERWICK PAROCHIAL CHURCH COUNCIL
Notes to the Financial Statements
for the year ending 31st December 2016

2 PREVIOUS YEAR (2015) STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
INCOME				
Donors	3(a)	56,095	1,000	57,095
Other voluntary income	3(b)	9,013	120	9,133
Church activities	3(c)	41,368	0	41,368
Events	3(d)	4,125	0	4,125
Investments	3(e)	994	1,397	2,391
TOTAL INCOME		111,595	2,517	114,112
EXPENDITURE				
Cost of events	4(a)	697	0	697
Charitable giving	4(b)	10,004	0	10,004
Church activities	4(c)	95,544	293	95,837
Church management and administration	4(d)	11,548	0	11,548
TOTAL EXPENDITURE		117,793	293	118,086
NET INCOME/(EXPENDITURE) before investment gains		(6,198)	2,224	(3,974)
GAINS ON INVESTMENTS		240	348	588
NET MOVEMENT IN FUNDS		(5,958)	2,572	(3,386)
FUNDS BROUGHT FORWARD AT 1ST JANUARY		84,986	98,639	183,625
FUNDS CARRIED FORWARD AT 31ST DECEMBER		79,028	101,211	180,239

HECKFIELD with MATTINGLEY and ROTHERWICK PAROCHIAL CHURCH COUNCIL
Notes to the Financial Statements
for the year ending 31st December 2016

3 INCOME

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2016 £	2015 £
3(a) Donors				
Planned giving : GiftAid donations	29,245	0	29,245	26,458
Collections and other giving	18,336	3,153	21,489	19,804
Income tax (GiftAid) recoverable	12,557	0	12,557	9,633
Legacies		1,000	1,000	1,200
	<u>60,138</u>	<u>4,153</u>	<u>64,291</u>	<u>57,095</u>
3(b) Other voluntary income				
Grants	8,000	0	8,000	8,993
Donations	605	580	1,185	140
	<u>8,605</u>	<u>580</u>	<u>9,185</u>	<u>9,133</u>
3(c) Church activities				
Church Hall lettings	4,397	0	4,397	4,203
Fees for weddings and funerals	16,808	0	16,808	13,500
Parish Magazine advertisements and donations	29,203	0	29,203	23,665
	<u>50,408</u>	<u>0</u>	<u>50,408</u>	<u>41,368</u>
3(d) Events				
Special events	10,017	0	10,017	4,125
3(e) Investments				
Dividends and interest	833	1,192	2,025	2,391
TOTAL INCOME	<u>130,001</u>	<u>5,925</u>	<u>135,926</u>	<u>114,112</u>

HECKFIELD with MATTINGLEY and ROTHERWICK PAROCHIAL CHURCH COUNCIL
Notes to the Financial Statements
for the year ending 31st December 2016

4 EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2016 £	2015 £
4(a) Cost of events	1,955	0	1,955	697
4(b) Charitable giving				
Charitable giving	6,536	0	6,536	10,004
4(c) Church activities				
Ministry Diocesan Parish Share	55,660	0	55,660	50,600
Diocesan fees share	6,794	0	6,794	5,233
Other ministry expenses	2,844	0	2,844	4,003
Upkeep of services	396	139	535	640
Costs of music	866	0	866	645
Church and churchyard running and maintenance	4,920	0	4,920	5,750
Repairs	5,341	285	5,626	4,792
Church Hall running costs	879	0	879	1,682
Expenditure on Parish Magazine	23,104	0	23,104	20,998
Sundry	515	0	515	1,494
	101,319	424	101,743	95,837
4(d) Church management and administration				
Administration	6,484	0	6,484	6,670
Insurance	4,919	0	4,919	4,878
	11,403	0	11,403	11,548
TOTAL EXPENDITURE	121,213	424	121,637	118,086

5 STAFF COSTS

The PCC employs no staff directly. The church administrator is employed on behalf of the Whitewater Churches by Hook PCC to whom HMR PCC reimburses their share of the cost.

HECKFIELD with MATTINGLEY and ROTHERWICK PAROCHIAL CHURCH COUNCIL
Notes to the Financial Statements
for the year ending 31st December 2016

6 FIXED ASSETS

6(a) Tangible Fixed assets See note 1

6(b) Investment assets	£
Market value - 1st January 2016	43,825
Net gain on revaluation	4,865
Market value - 31st December 2016	48,690

7 RESTRICTED FUNDS ANALYSIS

	Balances at 1 Jan £	Income £	Expenditure £	Investment Gains/(Losses) £	Balances at 31 Dec £
Bell Maintenance Funds					
Heckfield Bell Fund	2,332	358	(285)	0	2,405
Rotherwick Bell Fund	10,974	281	0	0	11,255
Church and Churchyard Maintenance Funds					0
Major Stuart Black Churchyard Trust	66,947	1,022	0	2,876	70,845
Heckfield Church Fund	1,010	632	0	0	1,642
Mattingley Church Fund (Peter Peddie & other legacies)	3,992	1,313	0	0	5,305
Rotherwick Church Fund (Ninian Swan & other legacies)	11,447	2,299	0	0	13,746
Flower Funds					0
Heckfield - Lucinda Bullen Flower Fund	1,339	6	(29)	0	1,316
Mattingley - Peter Gale Flower Fund	1,977	9	(40)	0	1,946
Rotherwick - Hutchings Flower Fund	1,193	5	(70)	0	1,128
					0
	101,211	5,925	(424)	2,876	109,588

The Restricted Funds Investment Assets are held entirely by the Major Stuart Black Churchyard Trust. The capital and income of this Trust may be used to maintain the Churches and Churchyards within the Parish

The Bell Funds were provided for the purpose of maintaining and repairing the bells at the designated church

The Church Funds may be used to maintain the Church and Churchyard of the designated church

The Flower Funds may be used for payments for flowers at the designated church

HECKFIELD with MATTINGLEY and ROTHERWICK PAROCHIAL CHURCH COUNCIL
Notes to the Financial Statements
for the year ending 31st December 2016

8 DEBTORS	2016	2015
	£	£
Income Tax (GiftAid) recoverable	1,234	1,169
Prepayments	1,646	0
Other debtors	2,168	1,057
	<u>5,048</u>	<u>2,226</u>

9 SHORT TERM DEPOSITS	2016	2015
	£	£
The Winchester Diocesan Loan Fund	2,067	2,057
The CBF Church of England Deposit Fund	136,080	130,484
	<u>138,147</u>	<u>132,541</u>

10 CREDITORS : Amounts falling due within one year	2016	2015
	£	£
Creditors for goods and services	1,416	3,684
Charitable giving from Christmas services	3,885	3,597
Deposits received for Marriage Preparation Day	800	0
Magazine advert prepayments received	2,186	1,788
	<u>8,287</u>	<u>9,069</u>

11 OTHER MATTERS

During the year the following amounts were paid to members of the PCC or to members of their families :

£1,041 was paid in expenses to the Reverend Marion de Quidt (2015 - £784)

£8,230 was paid to Ms June Perry for her services as Managerial Editor of the Parish Magazine (2015 - £8,230)

£866 was paid to Mr Richard Joyce for his services as Organist (2015 - £645)